

ORIENTATION 

**TOP TEN NC
ESSENTIALS
CHECKLIST**

**LEVEL: 1
ORIENTATION**

WELCOME TO NIAGARA COLLEGE!



Congratulations on joining the Niagara College family.
The following is a checklist of items to complete prior to attending
Orientation in order to create a smooth transition to Niagara College.



Friday January 6th, 2017



Keep Checking NiagaraCollege.ca/orientation for updated information!



NC ESSENTIALS CHECKLIST:

1. CREATE YOUR BLACKBOARD LOGIN AND PRINT OFF YOUR CLASS SCHEDULE.

Within 2-3 days of making a payment, you will be able to create your Blackboard account.

Visit my.niagaracollege.ca and click on "Set Your Password". Complete the steps and you will have your user ID, password and personal Niagara College e-mail address. Keep a record of this as you will use this information many times throughout your Niagara College career.

Don't forget to print off your class schedule before your first day of classes. Please note that the room assignments are subject to change up to two weeks after classes have started.

To access your class schedule, follow these steps:

- Go to my.niagaracollege.ca
- Enter your Blackboard Username and Password
- Click on "my apps"
- Click "my student records" (near the bottom of the page)
- Click "View my class schedule" (in the top left corner)

2. GET INVOLVED...SIGN UP FOR YOUR CO-CURRICULAR RECORD (CCR)!

Are you interested in finding out about getting involved on and off campus? As a student, every time you get involved, you can track it on your Co-Curricular Record (CCR). Getting involved can be classified as; volunteering on or off campus, attending a personal/professional development seminar or workshop, joining a club, participating in a sports team, global development, or being involved in any co-curricular activities.

The Co-Curricular Record (CCR) is an official Niagara College certificate designed to recognize student engagement, leadership, and co-curricular activities outside of the classroom. You build and maintain your CCR through the website: getinvolved.niagaracollege.ca. Here you can enter valid activities, and track your involvement. Your CCR can enhance your resume and **highlight your competitive advantage to future employers.**

HOW TO SIGN-UP FOR CCR:

- Login using your Blackboard Username and Password at getinvolved.niagaracollege.ca
- Under the heading 'Organizations' please join 'Centre for Student Engagement and Leadership' for more information regarding Orientation and upcoming events.

3. GET STARTED ON YOUR FIRST YEAR EXPERIENCE (FYE)

The FYE Curriculum is a tool to help better prepare you for your classes here at Niagara College as well as grow yourself professionally to make you a more appealing candidate when applying for jobs after College. You will have the choice between multiple workshops, events and volunteer opportunities that are meaningful and impactful to you! All of these experiences will go towards completing your FYE Completion badge and your CCR.

Every first year NC student has automatically been uploaded into the FYE Curriculum.

Visit getinvolved.niagaracollege.ca and enter your Blackboard login information.

Click on the Curriculum tab; your progress can be seen there, along with the requirements for each badge.

4. CONNECT WITH AN E-MENTOR.

We know you are probably filled with many questions about your new role as a post-secondary student! To help you prepare, you have been assigned an E-Mentor who will answer any questions you have before you arrive in September. Your E-Mentor will also encourage you to register for your own Peer Mentor. Peer Mentors are Senior Students in the same, or a similar program as you that are here to make sure your entire first year is not only fun and engaging but successful too! E-mail peermentoring@niagaracollege.ca to connect with your E-Mentor and hear about our Peer Mentors today!

5. SUBMIT A PHOTO IN ADVANCE FOR YOUR STUDENT ID CARD.

Want to avoid standing in lines on Orientation Day? Submit your photo in advance at NiagaraCollege.ca/studentcard. Be sure to submit your best smile, in colour and facing forward. Only photos that adhere to our guidelines will be accepted (refer to the link above for more info).

All pre-submitted cards will be available for pick up at your campus InfoCentre on Orientation Day, **Friday, January 6th, 2017. Submissions are due by Thursday, January 5th at 8:00am.**

Your Niagara College Student ID Card is your pass to the world of services at NC. It will provide you with access to the gym, photocopying and printing services, computer lab services and it's also your regional bus pass.

If you have any questions please contact the InfoCentre at **905-735-2211, ext. 7559**

6. FINANCIAL AID, SCHOLARSHIPS & BURSARIES

OSAP Students - For information on funding amounts and when you will receive your funds, log onto the OSAP website (ontario.ca/osap) using your OAN number and password. Funds will be directly deposited into your bank account during the first week of classes (after your Master Student Financial Assistance Agreement has been submitted to a postal outlet and all other supporting documentation has been submitted and approved).

Scholarships & Bursaries – Applications and deadlines are available online by visiting NiagaraCollege.ca/finaid

7. BUS PASS, PARKING PERMITS, AND TEXTBOOKS!

BUS PASS

If you are a full-time student you will be granted a UPass which gives you unlimited access to transit services in the Niagara Region. UPass stickers for your student photo ID card will be distributed by the SAC Office starting **January 9th, 2017** and will continue throughout Orientation Week. Until **January 19th, 2017**, you will be able to ride the bus for free as long as you show your student ID card or your class schedule!

To view the bus schedule, please visit NCSAC.ca

PARKING PERMITS

Make sure you register for your parking pass through your [Blackboard](#) account under "My Apps". Parking permits can be picked up in the Parking Office (L22) at the Welland Campus or the Security Office at the NOTL Campus at any time.

For more information about parking, please visit NiagaraCollege.ca/parking





TEXTBOOKS

Textbooks can be picked up once you have created your schedule through Blackboard! There is a Campus store located at both the Welland and Niagara-on-the-Lake campuses. If you bring a copy of your class schedule, the Campus Store staff will gladly assist you in locating your textbooks.

For more information about your Campus Store, please visit: NiagaraCollege.ca/store

8. SELECT YOUR HEALTH / DENTAL PLAN.

As an NC Student, you will have a choice between four plans: a **Balanced Plan**, an **Enhanced Drug/Vision Plan**, an **Enhanced Extended Healthcare/Vision Plan**, or an **Enhanced Dental/Vision Plan**.

For more sign up details, please visit <http://ncsac.ca/health-dental/> The opt-out/change your plan option will begin January 2nd, 2017 and the deadline is January 27th, 2017.

9. CHECK OUT THE STUDENT GUIDE!

Make sure to check out the Student Guide for easy access to important information about all of the additional services the College offers to aid in your success! The Student Guide is a great tool to get all of your questions answered. Please visit NiagaraCollege.ca/studentguide to check it out.

10. START THINKING ABOUT YOUR CAREER.

You may just be starting College but it's never too early to get a head start on being Monday-Morning ready. To learn about the many co-op and career opportunities on campus and in the community, please visit mycareer.NiagaraCollege.ca. Don't forget to sign up for MyCareer Challenge on the Get Involved – CCR portal – it will help you to keep your career development on track! getinvolved.niagaracollege.ca

Before you get here, take the opportunity to get to know your Campus!

Take a virtual tour of your campus at niagaracollege.ca/visit/take-a-virtual-campus-tour/

Skip the lines



Here are some easy tips to avoid long lines on Orientation Day:

1. **Submit your photo** for your Student ID Card online.
2. Pick up your **parking pass** before Orientation day or anytime during the first week of classes.
3. Use your **Class schedule** to get on the bus and **pick up your bus pass** anytime during the first week.

By completing all of these steps, you will find yourself more than prepared to commence your College experience.

